

Name

Email Address

Address

Date of Birth

Gp Surgery Name

Address

Date

### REQUEST UNDER THE EU GENERAL DATA PROTECTION REGULATION (GDPR) 2018

Dear Dr/Practice Manager

For the purpose of my firearms/shotgun licence application I would like to request my **(Tick one option only)**

- Full Medical records (Including Lloyd George Cards, Hospital/ Specialist Letters)

- Last 10 Years Medical records (including Specialist / Hospital Letters)

I have instructed Just Health to complete my medical proforma. I therefore consent to Just Health requesting and obtaining my full medical records in their entirety including any Lloyd George cards. Please note Just Health will only request the last 10 years of my medical records if I am renewing my shotgun or firearms licence as opposed to making my first application.

This letter constitutes a subject access request. The BMA guidance in respect of such requests is that “ In most cases patients must be given access to their medical records free of charge, A ‘reasonable fee’ can be charged if the request is manifestly unfounded or excessive, however, those circumstances are likely to be rare.” I submit that this request is not excessive in relation for the purpose in which it is made.

Please send my medical records electronically to [certificate@justhealth.co.uk](mailto:certificate@justhealth.co.uk) (preferred) or by post to

Just Health Clinic  
156 Colne Road  
Burnley,  
BB10 1DT.

I appreciate the pressures on your time and understand that a request such as this can be time consuming, however, it will not be possible to obtain further private medical assessments without disclosure of my records. A subject access request must be acted upon without undue delay and at the latest within one month of receipt. It is also my understanding that I can apply to the Information Commissioners Office if you are not able to process my request.

Kind regards